

**Authorized Signatory List**  
**授權人簽名式樣清單**

To 致 : AIA Company (Trustee) Limited 友邦(信託)有限公司

From 由 : \_\_\_\_\_ (Employer Name 僱主名稱)

**Part A 甲部份: Authorized Persons and Signature Specimens 獲授權人士及簽署式樣**

- (1) Name 姓名 : \_\_\_\_\_  
Position 職銜 : \_\_\_\_\_  
Signature 簽署式樣 : \_\_\_\_\_
- (2) Name 姓名 : \_\_\_\_\_  
Position 職銜 : \_\_\_\_\_  
Signature 簽署式樣 : \_\_\_\_\_
- (3) Name 姓名 : \_\_\_\_\_  
Position 職銜 : \_\_\_\_\_  
Signature 簽署式樣 : \_\_\_\_\_
- (4) Name 姓名 : \_\_\_\_\_  
Position 職銜 : \_\_\_\_\_  
Signature 簽署式樣 : \_\_\_\_\_

Effective Date 生效日期 : \_\_\_\_\_

**Part B 乙部份: Declaration 聲明**

I/We hereby confirm that any one of the above person(s) is authorized to sign on behalf of the Employer for all mandatory provident fund related matters including any correspondences, forms etc., and any documents signed by any of the (these) authorized person(s) has binding effect on the Employer.

本人/吾等謹此確定授權上述任何一位人士代表僱主簽署所有有關強制性公積金事宜包括信件及表格等，並同意對上述獲授權人士所簽署之有關文件負責。

(Please ✓ where appropriate 如適用，請加上 ✓ 號)

- I/We enclose herewith the board resolution/meeting minutes/relevant supporting documents showing that I am/we are the authorized person(s) of the Employer.  
本人/吾等附上董事決議書/會議記錄/有關之證明文件以說明本人/吾等為僱主之授權人。
- I am/We are unable to provide board resolution/meeting minutes/relevant supporting documents of the Employer. I/we hereby declare that I am/we are the authorized person(s) of the Employer.  
本人/吾等未能提供僱主之董事決議書/會議記錄/有關之證明文件。本人/吾等謹此聲明本人/吾等為僱主之授權人。

Note 注意: If no selection is made, we will assume that you are unable to provide board resolution/meeting minutes/relevant supporting documents of the Employer and you declare that you are the authorized person of the Employer. 如果沒有選擇，吾等將假設閣下未能提供僱主之董事決議書/會議記錄/有關之證明文件及閣下聲明為僱主之授權人。

Authorized Signature \*  
授權人簽署

Company Chop  
公司印鑑

Name 姓名 : \_\_\_\_\_

Position 職銜 : \_\_\_\_\_

Date 日期 : \_\_\_\_\_

Remark 註: In case that no authorized person(s) is/are specified in Part A, AIA Company (Trustee) Limited will consider the signature on Part B as the only Authorized Signatory of the Employer.

如僱主未有在甲部列明獲授權人士，友邦(信託)有限公司將視於乙部之簽署為僱主唯一之授權人簽名式樣。

\* For Sole Proprietorship or Partnership business, the authorized signor must be the Sole Proprietor or any one of the Partners.  
如屬獨資經營公司或合夥經營公司，必須由獨資經營者或任何一位合夥人簽署。