



**AIA MPF – PRIME VALUE CHOICE
MEMBER ENROLMENT FORM**
友邦強積金優選計劃成員登記表格



Plan No. 計劃編號：

Please Note:

This form should be completed in **BLOCK LETTERS AND IN BLACK INK**.
Leave a space between numbers and words.
Delete as appropriate where marked with " * ".
Submit the completed form with **ORIGINAL SIGNATORY**, fax copy will not be processed.

請注意：

本表格必須以**正楷及黑筆**填寫。
請於數字與文字之間留一個空格。
請於" * "項目刪去不適用者。
請呈交填妥並附有**親筆簽署之表格正本**，傳真本將不獲處理。

Name of Employer 僱主名稱：

MEMBER SECTION 成員部分 (to be completed by member 須由成員填寫)

PM15069

PART A: PERSONAL DETAILS (all shaded fields in this section must be completed)

第一部分：個人資料 (本部分內所有灰色欄目必須填寫)

1. Name 姓名 (Same as HKID Card/Passport 與香港身份證/護照相同)：

Mr. 先生

Ms. 女士

English 英文： _____
(Surname 姓) (Given Names 名)

Chinese 中文： _____

2. Date of Birth 出生日期： _____ / _____ / _____
ccyy 年 mm 月 dd 日

3. HKID Card/Passport* No. 香港身份證/護照* 號碼： _____

4. Tel. No. 電話號碼： (at least one of the following must be provided 必須最少提供下列其中一項)

Day Time 日間電話 _____
(Area Code 地區代號)

Mobile 流動電話 _____
(Area Code 地區代號)

5. E-mail 電郵： _____

6. Language Preference 語言選擇： (If no preference is indicated, the language preference will default to 'Chinese'. 如沒有指明，語言選擇將自動設定為「中文」。)

Chinese 中文

English 英文

7. Home Address 住宅地址： (P.O. Box will not be accepted 郵政信箱恕不受理)

Flat/Room 單位/室 _____ Floor 樓 _____ Block 座數 _____

Building 大廈名稱 _____

Street 街道名稱 _____

District 區域 _____ HK香港/KLN九龍/NT新界*

8. Correspondence Address 通訊地址： (only if different from the above Home Address 如跟上述住宅地址相同，則不用填寫)

Flat/Room 單位/室 _____ Floor 樓 _____ Block 座數 _____

Building 大廈名稱 _____

Street 街道名稱 _____

District 區域 _____ HK香港/KLN九龍/NT新界*

Note: If your employer provides your personal details via any other means and there is discrepancy between the information provided by you and your employer, the details provided by your employer will be taken as true and correct.

備註：若僱主透過其他媒介提供閣下之個人資料與閣下填報之資料有別，本公司將以僱主呈交之資料為準。

PART B: CHOICE OF INVESTMENT PORTFOLIO 第二部分：投資組合選擇

Allocation must be in multiples of 5% and the total should add up to 100%. 有關分配必須為 5% 的倍數，而總和必須為 100%。

Constituent Fund 成分基金	Contribution Allocation 供款分配 (%)	For Internal Use Only 只供 內部使用	Constituent Fund 成分基金	Contribution Allocation 供款分配 (%)	For Internal Use Only 只供 內部使用	Constituent Fund 成分基金	Contribution Allocation 供款分配 (%)	For Internal Use Only 只供 內部使用
Funds with Management Fees at 0.99%[^] 0.99%基金管理費基金[^]			Other Funds 其他基金			Guaranteed Fund 保證基金		
Equity Funds - Index-Tracking Collective Investment Scheme Series[#] 股票基金 - 緊貼指數集體投資計劃系列[#]			Dynamic Asset Allocation Fund 動態資產配置基金			Guaranteed Portfolio 保證組合		
American Fund 美洲基金			Manager's Choice Fund 基金經理精選退休基金			Lifestyle Funds 人生階段基金		
Eurasia Fund 亞歐基金			Equity Funds 股票基金			Growth Portfolio 增長組合		
Hong Kong and China Fund 中港基金			Asian Equity Fund 亞洲股票基金			Balanced Portfolio 均衡組合		
World Fund 全球基金			European Equity Fund 歐洲股票基金			Capital Stable Portfolio 穩定資本組合		
Fixed Income Funds 固定入息基金			Japan Equity Fund 日本股票基金			Fidelity Growth Fund 富達增長基金		
Asian Bond Fund 亞洲債券基金			Greater China Equity Fund 大中華股票基金			Fidelity Stable Growth Fund 富達穩定增長基金		
Global Bond Fund 環球債券基金			Hong Kong Equity Fund 香港股票基金			Fidelity Capital Stable Fund 富達穩定資本基金		
MPF Conservative Fund 強積金保守基金			North American Equity Fund 北美股票基金			Allianz Growth Fund 安聯增長基金		
			Green Fund 綠色退休基金			Allianz Stable Growth Fund 安聯穩定增長基金		
						Allianz Capital Stable Fund 安聯穩定資本基金		
						Total 總和		
						100%		

[^] For Funds with management fees at 0.99%, the total Management fees chargeable at both the Constituent Fund level and its relevant underlying fund level shall be 0.99% per annum of net asset value at current level. 就0.99%基金管理費基金而言，於成分基金及其相關基礎基金層面所收取的基金管理費總額目前水平為每年淨資產值的0.99%。

[#] The Constituent Funds in this category are portfolio management funds investing in more than one Index-Tracking Collective Investment Schemes approved by the MPFA. These Constituent Funds are not index-tracking funds. 本基金類別中的成分基金為投資組合管理基金，投資於一項以上積金局核准緊貼指數集體投資計劃。有關成分基金不是緊貼指數基金。

Warning 警告: If your investment choices are in multiples of 5% but the total is less than 100%, the remaining unallocated percentage will be invested in the Guaranteed Portfolio or such other Constituent Funds as the Trustee may determine from time to time. In the event that you do not make any investment choices or your instruction is incorrect, 100% of your investment amount will be invested in the Guaranteed Portfolio until the Trustee receives a valid and correct investment instruction from you. 如投資分配為5%之倍數，但總和少於100%，剩餘未作投資選擇之分配將投資於保證組合，或受託人所不時決定的其他成分基金。如閣下沒有指明投資選擇或閣下之指示不正確，投資款額將百分百投資於保證組合直至受託人收到閣下之符合規定及正確的投資指示。

PART C: DECLARATION 第三部分：聲明

I confirm that I have read and understood the AIA Personal Information Collection Statement ("AIA PIC"). I declare and agree that any personal data and other information relating to me or my policy(ies) or investments contained in this application or collected, obtained, compiled or held by the Trustee by any means from time to time may be collected and utilized in accordance with the AIA PIC. I acknowledge and consent to the transfer of my personal data outside of Hong Kong for the purposes and to the types of transferee as set out in the AIA PIC.

I confirm that I have read and understood the AIA PIC. I agree to the provision and use of my personal data for direct marketing purposes in accordance with the AIA PIC.

I acknowledge and consent to the transfer of my personal data outside of Hong Kong for direct marketing purposes and to the types of transferee as set out in the AIA PIC.

本人確認本人已閱讀及明白友邦保險收集個人資料聲明（「收集個人資料聲明」）。本人聲明及同意在本申請書所載或受託人不時以任何方式收集所得、編製或持有的任何個人資料及關於本人或本人的保單或投資的其他資料，可根據收集個人資料聲明收集及處理。本人確認及同意就收集個人資料聲明所述目的轉移本人的個人資料至香港境外及轉移予收集個人資料聲明所載的資料承讓人。

本人確認本人已閱讀及明白友邦保險收集個人資料聲明。本人同意提供本人的個人資料以用於收集個人資料聲明所述直接促銷目的。

本人確認及同意就收集個人資料聲明所述直接促銷目的轉移本人的個人資料至香港境外及轉移予收集個人資料聲明所載的資料承讓人。

Please tick the box on the left if you do not agree with the provision, use and transfer of your personal data for direct marketing purposes in accordance with the AIA PIC. If you do not tick the box on the left, you are deemed to have given your consent for the provision, use and transfer of your personal data for direct marketing purposes. 如果閣下不同意根據友邦保險收集個人資料聲明提供、使用及轉移閣下的個人資料作直接促銷目的，請在左邊方格內加上✓號。如閣下並沒有在左邊方格內加上✓號，閣下便視作同意提供、使用及轉移閣下的個人資料作直接促銷目的。

I further declare and confirm that the information provided by me to the Trustee in this form is true and correct including the Hong Kong Identity Card/Passport number stated in this form. I agree to indemnify and keep the Trustee indemnified against any and all losses, costs, expenses, actions, proceedings suffered by the Trustee as a result of any inaccurate information provided by me and/or upon the Trustee's execution of any of my instructions provided except where there is proven (to the satisfaction of the Trustee) willful default, gross negligence or fraud on the part of the Trustee.

I hereby authorize and acknowledge that the Trustee has the right to accept, process, execute and rely upon instructions issued in my name and my signature which has been sent to the Trustee; I understand and agree that I shall not be required to provide further documentation to confirm or furnish as evidence of the said instructions.

I agree to be bound by any instructions sent to the Trustee under my name and signature and I further agree to indemnify and hold the Trustee harmless from and against any and all liabilities and expenses incurred by the Trustee arising from the Trustee's execution of the said instructions.

I have read and agree to comply with the governing rules of the Scheme and I authorize my employer to deduct the voluntary contributions (if any) stated and agreed above.

I hereby acknowledge and agree that, notwithstanding anything to the contrary, I shall be enrolled in the MPF scheme in which my employer has participated.

本人謹此聲明及確認，本人在此表格上提供予受託人之所有資料，包括在此表格上所示之香港身份證/護照號碼均為正確無誤。除因受託人被證明故意失責、嚴重疏忽或欺詐外（此證明須得受託人信納），倘若本人所填報之資料錯誤（及/或受託人因執行本人之任何指示，而導致受託人需要承擔任何損失、支出，或需要進行任何行動或訴訟，本人同意作出有關賠償予受託人。

本人謹此授權受託人接納、處理及執行以本人名義簽署送往受託人之指示。本人明白並同意本人將須提供進一步文件作為確實或補充呈交受託人上述指示之證明。

本人同意及接受以本人名義及簽署致受託人之任何指示，並且同意賠償受託人因執行上述指示而產生之任何後果及其責任與支出。本人亦同意承擔受託人不同意而蒙受任何損失。

本人已瞭解並同意遵守本計劃之計劃條款，並授權本人之僱主從本人之收入內扣除上述經同意之自願性供款比率總和（如有）。

本人謹此確認及同意，即使有任何與本申請表格互相抵觸的情況，本人只會就僱主已參與的強積金計劃登記成為該計劃之成員。

I declare that: (please select (a) OR (b) and ✓ as appropriate; if no selection is made, we will assume that you HAVE NOT been invited, induced or advised by any registered MPF intermediaries) 本人聲明：(請選擇(a)或(b)，並於適當方格內填上✓號；如果沒有選擇，我們將假設閣下未獲任何註冊強積金中介人邀請、誘使或建議。)

(a) I have NOT been invited, induced or advised by any registered MPF intermediaries to enrol in the AIA MPF schemes. 本人未獲任何註冊強積金中介人邀請、誘使或建議參加友邦強積金計劃。

(b) I have been invited, induced or advised by one or more registered MPF intermediaries to enrol in the AIA MPF schemes. 本人獲註冊強積金中介人邀請、誘使或建議參加友邦強積金計劃。

I acknowledge that I have received and read the Principal Brochure (including fees and charges, information about Principal and Subsidiary Intermediary) and Member's Guide/Happy Retirement Savings Program leaflet/AIA MPF Personal Account leaflet applicable to the Scheme. 本人確認已收受及閱讀本計劃之主要說明書(包括收費、主事及附屬中介人資料)及成員資料冊/退休儲蓄/休養樂單張。

I declare that I fully understand the information provided and discussed, including the rationale underlying the advice relating to enrol in the AIA MPF schemes. The advice given to me is based on the following rationale(s): (please ✓ the appropriate box(es)) 本人聲明已完全明白所提供及討論之資料，包括有關參加友邦強積金計劃的意見之理據。向本人提供的意見乃基於以下理據：(請於適當方格內填上✓號)

Schemes and fund choices 計劃及基金選擇 Fund management fees 基金管理費 Member services 成員服務 Other, please specify 其他，請註明：

I hereby confirm that the sales process does not involve: (i) any claims that the Scheme/constituent fund under the Scheme is preferred over the scheme/fund I participated/invested in; (ii) any advice, invitation or inducement relating to choosing a particular constituent fund. 本人謹此確認在銷售過程中，並無涉及：(i) 任何就本計劃/本計劃內成分基金優於本人正參與/投資的計劃/基金之聲言；(ii) 任何與選擇特定成分基金相關的意見、邀約或誘使。

Pursuant to section 34ZL of the Mandatory Provident Fund Schemes Ordinance, I declare that: (please select (a) OR (b) and ✓ as appropriate)

根據《強制性公積金計劃條例》第34ZL條，本人聲明：(請選擇(a)或(b)，並於適當方格內填上✓號)

(a) I AM NOT visually or otherwise impaired and/or my education level IS NOT primary or below such that I can make a key decision* independently. 本人並非視障或有其他障礙及/或本人的教育程度並非為小學或以下，本人能夠自行作出重要決定*。

(b) I am visually or otherwise impaired and/or my education level is primary or below such that I cannot make a key decision* independently, and (please ✓ the appropriate box) 本人因視障或其他障礙及/或本人的教育程度為小學或以下，本人無法自行作出重要決定* (請於適當方格內填上✓號)

I would not like to be accompanied by a witness during the sales process. 本人不願意銷售過程由見證人陪同。 OR 或

I would like to be accompanied by the following witness during the sales process: (please ✓ the appropriate box) 本人願意銷售過程由以下見證人陪同：(請於適當方格內填上✓號)

my companion. 本人的同伴。 another intermediary or member of staff (i.e. a third party). 另一名中介人或員工(即第三者)。

Name of witness 見證人姓名 Signature of witness 見證人簽署 Date 日期 (ccyy 年 / mm 月 / dd 日)

* As defined in the MPF legislation, it refers to: (i) choosing a particular constituent fund; (ii) making a transfer that would involve a transfer out of a guaranteed fund; (iii) making an early withdrawal of accrued benefits from the MPF system; or (iv) making voluntary contributions into a particular registered scheme/constituent fund.

根據強積金法例的定義，指(i)選擇一項特定成分基金；(ii)進行涉及轉移一項保證基金的權益轉移；(iii)提早從強積金制度中提取累積權益；或(iv)向一個/項特定註冊計劃/成分基金作自願性供款。

Note: If you are not an existing member of any one of the AIA MPF schemes (including Happy Retirement Savings Program/AIA MPF Personal Account), AIA ORSO schemes and/or AIA Macau Retirement Fund Services, we will send your initial Interactive Website login password to the Home or Correspondence Address as provided in this form. If you are an existing member, please use your current passwords to access the Interactive Website and Interactive Voice Response System under this scheme. If you want to (i) stop using the login service for our Interactive Website; or (ii) get your initial Interactive Voice Response System login password, please contact our Member Hotline at (852) 2200 6288.

注意：若閣下非任何一個友邦強積金計劃(包括退休儲蓄或休養樂)、友邦職業退休金計劃及/或澳門友邦保險退休金服務之現有成員，我們會將閣下互動網頁之首次登入個人密碼郵寄至載於本表格上的住宅或通訊地址。若閣下為現有成員，請沿用現有密碼以登入本計劃之互動網頁及互動語音回應系統。若閣下欲(i)終止使用互動網頁之登入服務；或(ii)索取閣下互動語音回應系統之首次登入個人密碼，請致電我們的成員熱線(852)2200 6288。

Signature of Member 成員簽署

Date 日期 (ccyy 年 / mm 月 / dd 日)

EMPLOYER SECTION 僱主部分 (to be completed by employer 須由僱主填寫)

1. Member's Date of Employment 成員受僱日期：
ccyy年 / mm月 / dd日

2. Re-employed Employee 重聘僱員：
(if applicable 如適用) Yes 是
 No 否

3. Employee is an exempt person under Schedule 1 to the MPF Schemes Ordinance：
僱員屬於強制性公積金計劃條例附表一上註明之獲豁免人士：
(Employer should inform the Trustee by written notice when this employee is no longer an exempt person.
當此僱員不再屬於獲豁免人士時，僱主須書面通知受託人) Yes 是
 No 否

4. Member's Payroll Frequency 成員發薪次數

Monthly 每月：
Payroll Period 每次發薪所包括之工作日期
From 由第 dd日 to 至第 dd日
Example 1 例一 From 由第 01 日 to 至第 31 日
Example 2 例二 From 由第 21 日 to 至第 20 日

Semi-monthly 每半月：
1st 第一期 From 由第 dd日 to 至第 dd日
2nd 第二期 From 由第 dd日 to 至第 dd日
Example 1 例一 1st 第一期 From 由第 01 日 to 至第 15 日
2nd 第二期 From 由第 16 日 to 至第 31 日
Example 2 例二 1st 第一期 From 由第 06 日 to 至第 20 日
2nd 第二期 From 由第 21 日 to 至第 05 日

Weekly 每星期
Payroll Cycle Start Day 糧期之首日：
(Please fill in the start date of member's payroll period 請填寫成員糧期之首日) ccyy年 / mm月 / dd日

5. Benefit Plan Code 權益計劃編號：
(if applicable 如適用) _____

Please refer to Table A/B of Appendix B of Employer Application Form.
請參考僱主申請書附件B之表A/B。

6. Department Code 成員所屬部門編號：
(if applicable 如適用) _____

7. Staff Code 職員編號：
(if applicable 如適用) _____

8. Commencement Date of Vesting Calculation⁺ 歸屬權益開始計算日期⁺：
ccyy年 / mm月 / dd日

⁺ If the vesting scale is not based on the date of employment, please specify the commencement date of vesting calculation.
(only applicable to employer with relevant benefit plan set up based on commencement date of vesting calculation to determine the vesting scale)
若歸屬權益並非取決於受僱日期，請註明歸屬權益開始計算日期。
(只適用於已成立以歸屬權益開始計算日期為計算權益歸屬比例的有關權益計劃之僱主)

I/We hereby declare that the Member's name, HKID Card/Passport no., date of birth and date of employment have been verified by the employer and the information provided on the form is correct.

本人/吾等謹此聲明上述之成員姓名、香港身份證/護照號碼、出生日期及受僱日期均經由僱主核實，正確無誤。

Authorized Signature and Company Chop
授權人簽署及公司印鑑

Print Name 姓名：_____

Date 日期：_____ (ccyy年 / mm月 / dd日)

Authorized Signature and Company Chop
授權人簽署及公司印鑑

For internal use Received date/time:

2500607415

AIA PERSONAL INFORMATION COLLECTION STATEMENT

Among the most important assets of the AIA Group of companies is the trust and confidence placed to properly handle information. Customers expect us to maintain their information accurately, protected against manipulation and errors, secure from theft and free from unwarranted disclosure.

This statement provides you with notice as to why your personal data is collected, how it is intended to be used, to whom your personal data may be provided to and how to access, review and amend your personal data.

The AIA Group of companies recognizes its responsibilities in relation to the collection, holding, processing or use of personal data. The provision of your personal data is voluntary; you may choose not to provide us with the requested data, but failure to do so may inhibit our ability to do business with you.

Why we collect your personal data and how it may be used?

Personal data is collected for the following purposes:

- processing, administering, implementing and effecting the requests or transactions contemplated in this document or any other documents you may submit to us from time to time;
- designing new or enhancing existing products and services provided by us;
- to communicate with you including to send you administrative communications about any account you may have with us or about future changes to this Personal Information Collection ("PIC") statement;
- for statistical or actuarial research undertaken by AIA Group of companies, the financial services industry or our respective regulators;
- for our data matching, internal business and administrative purposes;
- to assist in law enforcement purposes, investigations by police or other government authorities and to meet requirement imposed by law;
- other purposes directly relating to any of the above.

For our policy on using your personal data for promotional or marketing purposes, please see the section entitled "Use of Personal Data for Direct Marketing Purposes".

Who may be provided with your personal data?

Personal data will be kept confidential but may, where such disclosure is necessary to satisfy the purpose or a directly related purpose for which the personal data was collected, provide such personal data to the following parties (for our policy on sharing of your personal data for promotional and marketing purposes, please see the section entitled "Use of Personal Data for Direct Marketing Purposes"):

- any person authorized to act as an agent of an AIA Group member company for the distribution of products and services offered by that AIA Group member company;
- any agent, contractor or third party service provider (within or outside the AIA Group of companies) who provides administration, data processing, telecommunications, computer, payment, debt collection or securities clearing, technology outsourcing, call center services, mailing and printing services in connection with the operation of the AIA Group member company's business and provision of our services to you;
- any member of the AIA Group of companies, including subsidiaries and affiliates;
- agents, contractors or third party service providers (within or outside the AIA Group of companies) including companies to help deliver our services, such as reinsurance companies, investment management companies, claims investigation companies, industry associations or federations;
- other companies who help gather your information or communicate with you, such as research companies and ratings agencies, in order to enhance the services we provide to you; and
- government or regulatory bodies or any person to whom the AIA Group member company is under an obligation to make disclosure under the legal and regulatory obligations in that jurisdiction applicable to that particular AIA Group member company.

In relation to any personal data collected by us whilst providing any services in respect of our mandatory provident fund master trust schemes, such personal data would only be transferred to the above parties for the purpose of providing any mandatory provident fund related services.

From time to time, we may purchase a business or sell one or more of our businesses (or portions thereof) and your personal data may be transferred or disclosed as a part of the purchase or sale or a proposed purchase or sale. In the event that we purchase a business, the personal data received with that business would be treated in accordance with this PIC, if it is practicable and permissible to do so. In the event that we sell a business, we will include provisions in the selling contract requiring the purchaser to treat your personal data in the same manner required by this PIC statement.

Your personal data may be provided to any of the above parties who may be located in Hong Kong or outside of Hong Kong.

Access Rights to Personal Data

You have the right to:

- verify whether an AIA Group member company holds any personal data about you and to access any such data;
- require the AIA Group member company to correct any personal data relating to you which is inaccurate; and
- ascertain the AIA Group member company's policies and practices in relation to personal data.

Requests for access, correction or other queries relating to your personal data should be addressed to:

The Data Protection Officer
AIA Pension and Trustee Co. Ltd.
1/F, AIA Building, 1 Stubbs Road, Hong Kong
Tel : (852) 2200 6288
Fax : (852) 2565 0001
E-mail : hkmfp.customer@aia.com (MPF)
hkorso.customer@aia.com (ORSO)

The AIA Group member company has the right to charge costs which are directly related to and necessary for the processing of any personal data access request.

Use of Personal Data for Direct Marketing purposes

As well as the purposes set out above, the AIA Group of companies intends to use your name and contact details for promotional or marketing purposes including sending you promotional materials and conducting direct marketing in relation to the following products, services, advice and subjects: insurance; annuities; mandatory provident fund schemes/occupational retirement schemes; wealth management; investment; banking; financial services; credit cards; medical/health treatment; educational; recruitment; training; reward/loyalty/privilege programmes; charitable/non-profitable causes; ("Classes of Marketing Subjects"). However, in relation to any personal data collected by the AIA Group of companies whilst providing any services in respect of our mandatory provident fund master trust schemes, such personal data would only be used for promoting or marketing any products or services that are directly related to our mandatory provident fund schemes.

For the purposes of direct marketing, we may provide your personal information (with the exception of any personal data collected by the AIA Group of companies whilst providing any services in respect of our mandatory provident fund master trust schemes) to providers (whether within or outside of the AIA Group of companies) of any of the Classes of Marketing Subjects described above and call centre, marketing or research services so that they can send you promotional materials and conduct direct marketing in relation to the products and services they offer (these materials may be sent to you by postal mail, email or other means). We may provide your personal data to providers (whether within or outside of the AIA Group of companies) of any of the Classes of Marketing Subjects for gain.

Before using or providing your personal data for the purposes and to the transferees set out above, we must obtain your written consent, and only after having obtained such written consent, may use and provide your personal data for any promotional or marketing purpose.

The types of personal data that AIA intends to use and provide for direct marketing purposes as described above are your name and contact details.

You may in future withdraw your consent to the use and provision to a third party by the AIA Group member company of your personal data for direct marketing purposes and thereafter the AIA Group member company shall cease to use such data for direct marketing purposes.

If you wish to withdraw your consent, please inform us by writing to the address in the section on "Access Rights to Personal Data" or sending us an email. Any such request should clearly state details of the personal data in respect of which the request is being made.

Amendments to this PIC Statement

The AIA Group of companies reserves the right, at any time and without notice, to add to, change, update or modify this PIC statement, simply by notifying you of such change, update or modification. If we decide to change our personal data policy, those changes will be notified to you either on our website or in writing so that you are always aware of what information we collect, how we use the information and under what circumstances the information is disclosed. Any such change, update or modification will be effective immediately upon posting.

Additional Information

Should you have any questions on any part of this PIC statement or would like additional information regarding the AIA Group of companies data privacy practices, please do not hesitate to contact us.

友邦保險收集個人資料聲明

友邦保險集團公司其中一項最重要的資產，就是客戶對我們能妥善處理資料而給予的信任及信賴。客戶期望我們能準確保存他們的資料、保障資料免被竊取及出錯、防止被盜用及在未獲授權下被公開。

本聲明旨在向閣下闡釋收集閣下個人資料的原因、資料的擬定用途、可能獲提供閣下資料的有關方，以及有關查閱、檢核及更正閣下個人資料的方法。

友邦保險集團公司深明其收集、持有、處理或使用個人資料的責任。提供閣下的個人資料與否純屬閣下個人意願，閣下可選擇不向我們提供我們所需的個人資料，惟這樣可能導致我們無法辦理閣下的業務。

我們為何要收集閣下的個人資料及將如何使用有關資料？

收集個人資料乃作以下用途：

- 處理、實施、執行和實行本文件或閣下可能不時呈交予我們的任何其他文件項下的要求或交易；
- 設計全新或加強現時我們所提供的產品及服務；
- 與閣下保持聯繫，包括向閣下寄發有關閣下在我們公司任何帳戶的行政管理通訊或本收集個人資料聲明日後變動；
- 供友邦保險集團公司、金融服務業或我們的相關監管機構的統計或精算研究之用；
- 供我們資料核對，內部業務及行政之用；
- 協助執行情例、警方或其他政府或監管機構調查，以及符合法例規定，或以符合與政府或監管機構之協定；
- 與上述任何一項直接有關的其他用途。

有關我們使用閣下個人資料作宣傳或市場推廣用途的政策，請參閱「使用個人資料作直接促銷用途」一節。

誰會取得閣下的個人資料？

個人資料將保密處理，惟倘就符合收集個人資料用途或直接相關用途而披露屬必須時，則可向以下各方提供相關個人資料（有關我們分發閣下個人資料作宣傳或市場推廣用途的政策，請參閱「使用個人資料作直接促銷用途」一節）：

- 獲授權擔任友邦保險集團成員公司代理以分銷該友邦保險集團成員公司所提供之產品及服務的任何人士；
- 就友邦保險集團成員公司營運以及向閣下提供我們的服務相關而提供管理、數據處理、電訊、電腦、付款、收債或證券結算、技術外判、電話中心服務、郵寄及印刷服務的任何代理、承包商或第三方服務供應商（無論在友邦保險集團公司範圍內或外）；
- 友邦保險集團任何成員公司，包括附屬公司及關聯公司；
- 代理、承包商或第三方服務供應商（無論在友邦保險集團公司範圍內或外），包括協助提供服務的公司，例如再保險公司、投資管理公司、索賠調查公司、業界協會或聯盟；
- 協助收集閣下資料或與閣下聯繫的其他公司，例如研究調查公司及信貸評級機構，藉以加強我們向閣下所提供的服務；及
- 政府或監管機構或在友邦保險集團成員公司營運所在司法權區：(a) 對該友邦保險集團成員公司具有法律及/或監管責任而須予以披露的任何人士；(b) 與該友邦保險集團成員公司協議需對其作出披露的任何人士。

就我們因在提供強積金集成信託計劃服務而收集的個人資料，該等個人資料只會提供予上述人士作提供相關的強積金服務的用途。

我們可不時購買業務或出售我們一項或多項業務（或其部分），而閣下的個人資料可作為該買賣或建議買賣的一部分予以轉讓或披露。倘我們購買一項業務，就該業務所獲得的個人資料將在其可行及允許的情況下根據本收集個人資料聲明處理。倘我們出售一項業務，我們將於出售合約中訂明買方須按本收集個人資料聲明所載相同方式處理閣下的個人資料。

閣下的個人資料可提供予上述在香港境內或香港境外的任何有關方。

查閱個人資料的權利

閣下有權：

- 核實友邦保險集團成員公司是否持有閣下的個人資料，並查閱任何該等資料；
- 要求友邦保險集團成員公司更正任何有關閣下的錯誤個人資料；及
- 確定友邦保險集團成員公司有閣下個人資料的政策及慣例。

如欲查閱、更正閣下個人資料或有相關的其他要求，可致函至以下地址：

資料保障主任
友邦退休金管理及信託有限公司
香港司徒拔道1號友邦大廈1樓
電話：(852) 2200 6288
傳真：(852) 2565 0001
電郵：hkmfp.customer@aia.com (強積金)
hkorso.customer@aia.com (公積金)

友邦保險集團成員公司有權就因處理任何查閱個人資料的要求收取需要和直接相關的費用。

使用個人資料作直接促銷用途

除上述用途外，友邦保險集團公司擬使用閣下的姓名和聯絡資料作宣傳或市場推廣用途，包括向閣下寄發宣傳資料及就以以下產品、服務、建議、目的作直接促銷：保險；年金；強積金/職業退休計劃；財富管理；投資；銀行；金融服務；信用咭；醫療/健康治療；教育；招聘；訓練；獎賞/年資獎勵/優惠計劃；慈善/非牟利用途（「促銷標的類別」）。然而，就我們因在提供強積金集成信託計劃服務而收集的個人資料，該等個人資料只會用作宣傳或推廣直接與強積金計劃相關的產品或服務。

就此直接促銷的用途，除因友邦保險集團公司在提供強積金集成信託計劃服務所收集的個人資料外，我們或會將閣下的個人資料提供予任何上述描述的促銷標的類別以及電話中心、市場推廣或研究服務的提供商（無論在友邦保險集團公司範圍內或外），從而他們可就其所提供的產品及服務向閣下寄發宣傳資料及進行直接促銷，有關資料可透過郵寄、電郵或其他方式送達予閣下。我們或會將閣下的個人資料提供予任何以上所述的促銷標的類別的提供商（無論在友邦保險集團公司範圍內或外）而獲得利益。

就上述用途使用或向上述受讓方提供閣下的個人資料前，我們必先取得閣下的書面同意，並僅會在取得有關書面同意後方就任何宣傳或市場推廣用途使用或提供閣下的個人資料。

友邦保險集團擬使用及提供作上述直接促銷用途的個人資料為閣下的姓名和聯絡資料。閣下將來可就友邦保險集團成員公司使用並向第三者提供閣下的個人資料作直接促銷用途撤回以上同意；此後，友邦保險集團成員公司須停止使用該等資料作直接促銷之用。

如閣下欲撤回以上同意，閣下可以書面或電郵方式通知我們，書面通知可郵寄至「查閱個人資料的權利」一節所載地址。任何有關請求應清楚列明該要求相關的個人資料詳情。

本收集個人資料聲明的修訂

友邦保險集團公司保留權利可隨時且在無須通知的情況下增添、修改、更新或修訂本收集個人資料聲明，我們僅知會閣下有關於修改、更新或修訂。倘我們決定修改我們的個人資料政策，我們將於我們的網站或以書面形式知會閣下有關於修改，從而讓閣下能悉悉我們所收集的資料、我們如何使用該資料及在何種情況下會被披露該資料。任何有關修改、更新或修訂將在刊登後即時生效。

其他資料

如閣下對本收集個人資料聲明的任何部分有任何疑問或如欲知悉有關友邦保險集團公司的資料保密慣例的更多資料，請隨時與我們聯絡。